

## safe control of vehicle movements policy

Dual Seal Glass Limited consider that nothing is so important that it cannot be done safely, with road safety being as important as health and safety on site. The health and safety of vulnerable road users, the travelling public and our drivers is fundamental to our success. We believe there is never any conflict between the company's long-term success and our obligation to keep employees and members of the public safe. Dual Seal Glass Limited's policy is to reduce the likelihood of a collision with a vulnerable road user or vehicle by risk assessing and implementing the following identified control measures.

### Where vehicles are travelling forward, we will ensure:

- All vehicles will be operated in accordance with the highway code
- Mirrors and blind spots are always checked twice before signalling and manoeuvring
- The driver is fully aware of the speed limits of the vehicle they are driving
- All direct and indirect vision aids are checked before travelling
- Drivers must use indirect vision aids provided on the vehicle

### Where vehicles are reversing, we will ensure:

- All vehicles above 3.5 tonnes will have reversing cameras fitted
- Where provided all reversing manoeuvres if vehicles without 360o degree field of vision will be controlled by a trained and competent banksman
- Where banksman not provided, drivers must walk the reversing route to ensure it is clear, do not rely on reversing cameras alone.
- Reversing must be limited by planning vehicle route in advance

### Where vehicles are towing, we will ensure:

- Driver has the correct category to tow the vehicle
- The driver has checked to confirm that the vehicle can tow the trailer
- Vehicle registration and rear lights are visible and operational before towing commences
- Towing vehicle does not exceed 60 mph when towing
- The towed trailer is positioned by a driver and a trained and competent banksman
- All vehicles must tow in accordance with the highway code

### Where vehicles are parking, we will ensure:

- Vehicles are never parked over prohibited road markings
- Parked vehicles must be fully located within the extent of the work site
- Parked vehicles must not block or hinder access or rights of way
- All vehicles are parked in accordance with the highway code
- All vehicles must follow the PIE sequence: Park, Isolate engine and Engage handbrake.

The Managing Director, who has overall responsibility for this policy, will ensure the provision of adequate resources for its implementation and will regularly assess the continuing improvement of our Fleet's capabilities and reduction of work-related road risk. We will also confirm the presence of these arrangements to our supply chain partners. This policy will be brought to the attention of all employees and subcontractors working on behalf of the Company and reviewed at least annually.

Signed: *N-D. Meredith* Date: 23/07/2021

Position: Managing Director

