

sustainability policy statement of intent

We as a company have concern for the environment and promoting a broader sustainability agenda is integral to Dual Seal Glass Limited's professional activities and the management of the organisation. We aim to follow and promote good sustainable practice, to reduce the environmental impacts of all our activities and to help our customers and suppliers to do the same.

Principles

Our Sustainability policy is based upon the following principles:

- To comply with all applicable legislation regulations and codes of practice.
- To integrate sustainability considerations into all our business decisions.
- To ensure that all employees are fully aware of our sustainability policy and are committed to implementing and improving it.
- To minimise the impact on sustainability of all office and transportation activities.
- To make customers and suppliers aware of our sustainability policy.
- To review, report and continually strive to improve our sustainability performance.

Practical Steps

In order to put these principles into practice we will:

Travel and Meetings

- Walk, cycle and or use public transport to attend meetings, site visits where practicable.
- To include full costs of more sustainable forms of transport in our financial proposals rather than the least cost option which may involve travelling by car or air. Where the only practical alternative is to fly, we will include costs for full air fares rather than budget airlines in the financial proposals and utilise the appropriate carbon offsets.
- Avoid physically travelling to meetings but utilise alternatives if available and practical, such as using teleconferencing, video conferencing or web cams with efficient timing of meetings to avoid multiple trips. These options are also often more time efficient whilst not sacrificing the benefits of regular contact with customers and suppliers.
- Use an emissions recording scheme for business travel to monitor our environmental impact.

Purchase of Equipment and Consumption of Resources

- Minimise our use of paper and other office consumables, by double siding all paper used and identifying opportunities to reduce waste.
- As far as possible arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment.
- The recycling of manufacturing material, glass cullet, aluminium, wood, metals etc.
- Reduce our energy consumption by purchasing energy efficient equipment, lighting, fitting sensors and by good house keeping.
- Purchase electricity from a supplier committed to renewable energy, where practicable. Seek to maximise the proportion from renewable energy sources whilst also supporting investment in new renewable energy schemes.
- Ensure that timber is from well-managed, sustainable sources and Forest Stewardship Council (FSC) certified with the discarded product recycled.
- Purchase fair trade and or organic beverages.

Working Practices

- Make donations to seek to offset carbon emissions from our activities
- Include our Sustainability Policy on the web site

Signed: *N-D Meredith* Date: 26/02/2021

Position: Managing Director

